



# Union County Family YMCA Plain City Latchkey Tuition/Fees and Payment Policy

**Registration Fees** – Returning Students/Siblings: \$10                      New Students: \$25

**Before School (AM) only** – Part time (1-3 days): \$33 per week  
Full time (4-5 days): \$51 per week

**After School (PM) only** – Part time (1-3 days): \$42 per week  
Full time (4-5 days): \$66 per week

**Before and After School (AM & PM)** – Part time (1-3 days): \$51 per week  
Full time (4-5 days): \$83 per week

**2 Hour Delay and Early Release** – \$9 in addition to regular fee

## Financial Policy

In accordance with the policy, you will pay the same weekly fee for every week of the school year, unless you find yourself needing to add another day (which will be granted based upon availability). For example, if your child is scheduled to attend 1-3 days per week, but you need to add another day during that week, then you will be charged the full time rate. In addition, if you are signed up to attend a full time schedule and your child only attends twice that week, you will still be charged the full time rate.

### *Reasons Your Rate Could Change*

- If school is not in session for a full week. For example, during the week of Thanksgiving Break, school is usually only in session for 3 days. During weeks such as those, everyone will be charged the part-time rate. We will also adjust the rates accordingly when we have a snow day or school is unexpectedly canceled due to unforeseen circumstances.
- If your child is out for a period of time and you have given a 2 week notice in advance prior to the absence.

Because we are licensed by the state, we have very strict ratio requirements and enrollment guidelines that we must not exceed. Each day, we have to know the maximum number of students who will attend so that we are fully staffed in order to adequately care for the children.

- Please understand that by choosing one of the scheduled options, it will guarantee your child's spot in our program as we have a limited enrollment set by the Ohio Department of Jobs and Family Services. In addition, because you have chosen a set enrollment plan, this will also eliminate the uncertainty regarding balances, payment due dates, etc. If you find yourself in the position where you need to permanently change your child's schedule, then we will also be happy to change your charged tuition rate at that time.
- Tuition rates and charges are based upon a part-time or a full-time schedule.
  - For example, if your child is scheduled to attend Monday, Wednesday and Friday after school, your charge will be the part time after school rate.
  - If your child is scheduled to attend Monday through Thursday mornings, then your rate will be charged at the full time before school rate.
  - If your child is scheduled for Tuesday and Friday after school, then your rate falls within the part time am & pm rate and so on and so forth.
- Financial Assistance- The Union County Family YMCA wants everyone to be able to participate in all of our program no matter what kind of financial circumstances you may be experiencing. If you are not able to afford our childcare services, then you can speak with the Childcare Director and discuss the financial assistance options available through the YMCA.

## Payments

- The Kid Connect program is an off-site facility of the Union County Family YMCA, we **do not accept cash** as tuition payment as the liability is far too great.
- Accounts receivable will be processed by the Childcare Director via automatic withdraw, there will be no exceptions. You can choose to have it taken out of your checking, saving or credit card.
- You may choose it to be withdrawn weekly or monthly. If you choose weekly it will be withdrawn on every Friday, if you choose monthly it will be withdrawn the 1<sup>st</sup> Friday of the month.
- If your account is declined you will be notified and will have one week to bring your account current or update your information if needed. If your account is not updated within that week your child will NOT be permitted to attend until it is updated and your account is current.
- We are able to provide receipts via e-mail or we are able to provide a printed receipt upon request. Please keep all receipts for your records.

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_